

Premises licence to be granted under the Licensing Act 2003

LIC804546774

Privacy Notice

The personal information you supply to Blaby District Council in this form will be processed in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (when in force). We may share this information with other council departments, local authorities, government departments or law enforcement organisations to improve service delivery or for the prevention or detection of crime and fraud where the law allows this. Further information on how we handle your personal information can be found on the [Data Protection Notice web page](#)

Applicant name(s)

Mr Tony Clarke

Kirby Select Ltd

Premises details

Name of the premises:

Kirby Select

Postal address of premises:

1-2 Cherry Tree Court, Kirby Muxloe, LE9 2LQ

Detailed description of the location including the Ordinance Survey references:

Telephone number at premises:

[REDACTED]

Non domestic rateable value of your premises:

15250.00

Email address:

[REDACTED]

Application

Applying for a premises licence as:

b) i. A person other than an individual - as a limited company/limited liability partnership

Purpose of application:

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities

Other applicants

Applicant name:

Kirby Select Ltd

Address:

1-2 Cherry Tree Court, Kirby Muxloe, LE9 2LQ

Registered number:

16847344

Description of applicant:

Limited Company

Email:

[REDACTED]

Phone number:

[REDACTED]

Operating schedule - premises

When do you want the premises licence to start?

28/02/2026

If you wish the licence to be valid for a limited period, when do you want it to end?

No end date given

General description of the premises:

A small European grocery store in the village of Kirby Muxloe

Please state the number of people expected to attend the premises at any one time:

Number not given as less than 5,000 people expected to attend the premises at any one time

Operating schedule - licensable activities

Provision of regulated entertainment - what licensable activities do you intend to carry on

children:

None

L. Hours premises are open to the public

State any seasonal variations:

None

Standard days and timings:

Monday Start: 07:00 Finish: 23:00 Tuesday Start: 07:00 Finish: 23:00 Wednesday Start: 07:00 Finish: 23:00 Thursday Start: 07:00 Finish: 23:00 Friday Start: 07:00 Finish: 23:00 Saturday Start: 07:00 Finish: 23:00 Sunday Start: 07:00 Finish: 23:00

Non standard timings:

None

M. Licensing objectives

Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b, c, d and e):

CCTV

1.1 The premise are to operate an effective CCTV system which is to be maintained in good working order at all times the premises is open for business.

1.2 The recording medium (e.g. disks / tapes / hard drive, etc.) and associated images are to be retained and securely stored for a minimum period of 28 days and are to be made available to the police / authorised officers of the Licensing Authority upon request.

1.3 The premises licence holder or designated premises supervisor is to provide the police with the contact details of at least one other member of staff (or other person(s)) who is trained and familiar with the operation of the equipment so that, at the expense of the premises licence holder, they are able to check that the equipment is operating properly and that they are able to provide copies of recorded data upon request and within no more than 12 hours from the time of the request.

1.4 The premises licence holder / Designated Premises Supervisor must notify the licensing office or the Police in the event of CCTV breakdown as soon as is reasonably practicable and in any event within 24 hours.

1.5 In the case of a breakdown or malfunction the premises licence holder / designated premises supervisor shall make sure that the CCTV is in working order as soon as practicable

b) The prevention of crime and disorder:

As above plus

2 A written delegation of authority record will be kept at the premises whereby non personal licence holders are authorised to make sales on behalf of a personal licence holder.

Staff training shall take upon commencement of employment and every six months thereafter, a written record of this training is to be maintained and made available to the police and any authorised officer of the Council for inspection on request.

Staff training to include but not be limited to:

- The premises age verification policy.
- How to record incidents and refusals.
- The prevention sales of alcohol to persons under 18 years of age.
- The prevention of proxy sales of alcohol.
- The conditions of the premises licence.
- How the CCTV system operates.
- How to download CCTV images should this be requested.
- The location of the full premises licence and premises licence summary

3. An incident book/register shall be maintained to record:

i. All incidents of crime and disorder occurring at the premises.

ii. Details of occasions when the police are called to the premises.

4. This book/register shall be made available for inspection by a police officer or other authorised officer on request.

c) Public safety:

No risk has been assessed under the licensing act

d) The prevention of public nuisance:

5. Management and staff are to use their best endeavours to prevent persons loitering outside the premises and to ensure that persons refused entry or ejected are asked to leave the vicinity of the premises.

6. Prominent, clear and legible notices must be displayed at all exits requesting that customers respect the needs of local residents, to leave the premises and area quietly and to properly dispose of litter.

7. Staff will monitor the area immediately outside the premises on a regular basis to check for, and to properly dispose of any litter from the premises.

8. Between the hours of (22:00-07:00) refuse shall only be disposed of and collected in such a way that does not disturb local residents.

e) The protection of children from harm:

12. The premises will operate a "Challenge 25" proof of age policy which will require any person who appears to be under the age of 25 to produce identification to prove they are 18 or over.

13. The only acceptable forms of identification for proof of age are recognisable identification bearing a photograph, date of birth, and either a holographic mark or ultraviolet feature, such as a driving licence, passport, military ID card, national identity card, or a proof of age card with the PASS Hologram. Digital ID's displayed on mobile devices will NOT be an acceptable form of ID - until such a time that official guidance is issued on acceptable forms and safeguards.

14. A notice(s) shall be displayed in and at the entrance to the premises where they can be clearly seen, indicating that there is a "Challenge 25" policy in place at the premises.

15. The premises is to maintain a refusals book or electronic equivalent to record the details of incidents where a member of staff has refused to sell alcohol to a person suspected of being under the age of 18, or for any other reason. The Premises Licence Holder / Designated Premises Supervisor or nominated representative shall regularly monitor the book/electronic equivalent and record these checks. The book/electronic records must be made available to a Police Constable / Authorised Officers of the Licensing Authority on request.

16. Notices which inform customers of the offence of purchasing or attempting to purchase alcohol on behalf of under 18's (proxy sales), shall be displayed at the premises.

17. Any person who is authorised to sell alcohol at the premises shall be trained in ways to recognise a proxy sale. Where a proxy sale is suspected the DPS/PLH shall be informed and details of the incident shall be recorded in the refusals book.

Checklist

To support this application we require a plan of the premises and a completed consent form from the individual you wish to be a Designated Premises Supervisor (DPS).

Please upload the plan of the premises: Maximum 5MB

sandbox-files://69a1c12dc81cd308473821

Please upload the consent of new designated premises supervisor: Maximum 5MB

sandbox-files://69a1c131b2d1d644803134

Please confirm the following:

I understand that I must now advertise my application, I understand that if I do not comply with the above requirements my application will be rejected, I have read and understood the data protection privacy notice and give the council permission to share my data with other organisations necessary to process my application

It is an offence, under the section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine or any amount. I have read and understood the statement:

I have read and understood the statement

It is an offence under section 24B of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

I have read and understood the statement:

I have read and understood the statement

Please upload the document (first applicant) Maximum 5MB

sandbox-files://69a1c14dbba30496568223

Signatures

I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate.

Signature:

Tony Clarke

Date:

27/02/2026

Capacity:

Agent on behalf of the applicant

Are there any other applicants or agents who have been unable to sign this form?

No

Application fee

The fee is £190.00. Please note, this is not refundable if the application is withdrawn, is too late or is unsuccessful.

Payment authorisation code:

251-47383